

Office of Water Meeting Request Form

Date Received in OW: _____

OFFICE OF WATER MEETING REQUEST FORM

FOR: Michael Shapiro X Lee Forsgren X Benita Best-Wong _____

Subject: Implications of Maine Options on Washington and Idaho

Meeting Requested By: Sara Hisel-McCoy Date: 11/7/17

SHM

Office Director Approval: *[Signature]*

Date: 7 Nov 2017

Date Staff will be ready for this meeting by: November 8, 2017

Latest date meeting can happen by: November 9, 2017

Time Needed for meeting: 20 Minutes _____ 45 Minutes _____ 1 Hour X Other _____

Purpose of the meeting:

AA decision expected?

Yes _____ No X

Provide AA with information?

Yes X No _____

What specifically is to be decided or presented? Why is a meeting needed?

The purpose of this briefing is to provide OW leadership with an overview of implications for Washington and Idaho with respect to options for reconsidering EPA's prior decisions on human health criteria for tribal waters in Maine. Lee Forsgren and David Fotouhi have been briefed on options in Maine and requested a briefing specifically to cover implications of each option on Washington's finalized HHC rule and Idaho's HHC submittal.

Who will attend the meeting?

Mandatory Attendees (Give Full Names as listed in Outlook and Identify Office):

David Fotouhi, OGC
Sarah Greenwalt, OA
Deborah Nagle, OST
Sara Hisel-McCoy, OST
Corey Buffo, OST
Erica Fleisig, OST
Angela Chung, R10
Matthew Szelag, R10
Lindsay Guzzo, R10
Lisa Macchio, R10

Allyn Stern, R10
Leah Brown, R10
Tanja Crk, OST
Jennifer Brundage, OST
Steve Neugeboren, OGC
Lee Schroer, OGC
Tod Siegal, OGC
Aditi Prabhu, OGC
Tom Marshall, OGC
Lauren Maher, OGC

Optional Attendees (Give Full Names as listed in Outlook and Identify Office – please copy your own office's Special Assistant):

Tiffany Crawford, OST
Carol Ann Siciliano, OGC
Karen Gude, OW
Felicia Wright, OITA
Andy Byrne, OITA
Andrew Baca, OITA
Michael Knapp, R1 ORC
Ann Williams, R1 ORC
Kenneth Moraff, R1
Ralph Abele, R1
Jeanne Voorhees, R1
Timothy Williamson, R1 ORC

AA/DAA Conference Technology - Please check all that apply:

- **Presentation** (e.g., PowerPoint or video file(s) uploaded to computer) _____
- **Conference Call Line** _____
- **VTC** X _____ [**VTC location(s)** (i.e., Region and room number) and a **VTC contact person(s)** must be provided to the OW-IO Schedulers no later than **24 hours in advance** of the meeting. If known at the time the meeting request form is submitted, please provide this information below.]

Region 10, room and VTC contact person TBD

Conference line to use for phone-in attendees:

Please use OW AA conference line

(NOTE: If your meeting will require a conference call line, please request that a conference call number be added to your meeting request form. It is recommended that you request that the OW IO scheduler use the conference call number for the appropriate OW manager being briefed, (i.e., Joel, Mike, or Ellen). If the program office chooses to use different conference call number for the meeting, the meeting POC will be responsible for opening the conference line with the appropriate PIN number.)

Person Providing Agenda for the Meeting:

Name: Tanja Crk **Phone:** 202-566-1037

Person Providing Briefing Material (if any) for the Meeting:

Name: Tiffany Crawford **Phone:** 202-566-2375

All meeting materials are due in BOTH hard copy and electronic copy no later than 3:00 p.m. the day before the meeting, unless the meeting is scheduled too late to allow this. Please provide one hard copy per OW principal attending.

- Your office's scheduler or SA will email all electronic copies to Crystal Penman and Ann Campbell (for Mike Shapiro) or Crystal Edwards and Ann Campbell (for Benita Best-Wong).
- Deliver hard copies to:
 - Crystal Penman: (3219 WJC East) for Mike Shapiro and Lee Forsgren
 - Crystal Edwards: (3223 WJC for) for Benita Best-Wong

